



Admissions Policy

This policy applies to the whole school, including the EYFS & Lower Nursery

1. Introduction

Alegra School is an independent day school offering an all-round education within a Catholic framework to boys (aged 2 to 5) & girls (aged 2 to 11). Catholic teachings and values influence all aspects of our school life and is underpinned by the Alegra School Principles which emphasises the important role that parents have to play as the first educators of their children.

2. Aims

The aims of this policy are:

- a) to ensure compliance with Alegra's purpose of supporting families with a deep desire for their children to grow into adults of integrity, committed to living their lives by Christian principles; and
- b) to identify and admit children who are most likely to benefit from the education and formation in virtue that Alegra School offers.

3. Admissions Criteria

Subject to availability of places, children of a wide range of academic ability are accepted as long as they are able to take full advantage of the education offered. We are committed to equal treatment to all, regardless of race, ethnicity, religion or social background.

Places are offered on the basis of a family's long term commitment to our school and its ethos. To help this process (and in the case of oversubscription) the criteria below will be used to allocate places. Please note these are only guidelines and judgements are made by considering the criteria as a whole:

- a) Commitment to Catholic Ethos
- b) Siblings in our school

4. Admission's Procedure

Upon contacting our school, parents are invited to visit and to meet the Admissions Officer. This is an opportunity for the parents to see our school in action and for the Admissions Officer and parents to discuss the ethos of the school. Parents are encouraged to visit the school website in order to gain further details, as a great deal of information is published on our website.

Parents who wish to apply then complete the application form, which is available on our website.

Once an application has been received, the assessment procedures outlined below will be followed in order to determine whether or not students are eligible for a place at our school:



- There is no formal assessment or observation from Lower Nursery, Nursery and Reception. Parents are expected to disclose any particular needs that the school should be aware of.
- Pupils entering the school from Year 1 to Year 6 will be invited to spend a day in the school, where teachers will assess any possible difficulties they have to join the school.

Once the assessment process has been completed, pupils who are eligible will be offered a place (subject to availability). If no places are currently available, these children will be placed on a waiting list. Parents of children who are not eligible will be informed shortly after the assessment. Our selection process is designed to identify pupils who will benefit from our educational approach and highlighting those families who will make a positive contribution towards the life of our school.

Where classes are oversubscribed, offers of places will not be issued on a first come first served basis. Applications for last available places will be considered over a reasonable period of time and the oversubscription criteria will be applied accordingly.

Parents accept the offer of a place by returning the signed Acceptance Form and the place appropriate payment.

5. Fees

Fees are charged on a monthly basis, ie. 10 times a year. The governors reserve the right to review or alter fees at any time and at half-a-term's notice. Review Appendixes.

This policy will be reviewed every 4 years	
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